

**Members Present:** Leighton Price, Alan Zanotti, Charlie Bletzer, Dick Quintal & Rich Knox

**Members Absent:** Chris Pratt & Donna Fernandes

**7:00 pm Call to Order and Public Comment—**

**New Board Appointment:** Mr. Price welcomes Richard Knox back to the Board of Directors.

**Meeting Date Change:** PGDC will have another meeting May 30 in lieu of June 6.

**Plymouth Patch Promotion Request:** Patch is interested in running a promotion with Park Plymouth called “Park on Patch,” where they purchase a series of meters for a length of time, partner with local businesses and promote their online publication. They will work with Mrs. McCarthy to formulate a specific logistics plan and propose it June 13.

**7:14 pm Discussion of Parking Fund—**

Lee Hartmann is present with information to help PGDC shape the direction of what should happen to the Parking Fund. The Selectmen are considering abolishing this fee to help encourage economic development in the downtown region and they want PGDC to submit some comments on the matter to Melissa. The Selectmen are considering suspending part of the policy to help encourage economic growth but the Board is concerned that it will create a situation where certain types of businesses with big seat demands can create a true parking problem for the downtown.

**Mr. Zanotti motions and Mr. Quintal seconds to not amend the policy and keep the parking fund’s rates as they currently are**

**Passed | 5-0-0**

Mr. Price will work with Lee to draft notes for the Selectmen.

**7:45 pm Park Plymouth—**

**Requests:** Betty Anne Archambault submitted another request for PGDC to reconsider her request to use a designated space next to the Paystation in the Memorial Hall lot. The Board suggested she purchase a parking permit and park her van wherever she like as the Board cannot “rent” parking spaces to anyone.

**Plymouth Maritime Day:** Ms. McDonough and Mrs. McCarthy met with the Chamber to discuss logistics for their Maritime Day event on Saturday July 14. They will have another meeting once the Chamber receives a commitment from the valet company.

**Anna’s Harbor Side Pizza:** The Board needs to decide what to do with the curb cut in front of Anna’s Harbor Side Pizza. They are requesting PGDC give up this space so they can create additional parking in their private property, directly next to the restaurant. Mrs. McCarthy will speak with Town Engineering

about the history of that space and the Board will go look at the area to gain a better understanding of the request.

**Performance of New Meters:** Digital and IPS meters are performing very well.

**Extend by Phone:** This program is not functional yet. We have experienced good results with Verizon but AT&T and Sprint not working as well. Digital is working on a solution.

**Park Mobile:** Mrs. McCarthy received a formal agreement for Pay by Cell and Park Mobile is already integrated with Digital. They will give Park Plymouth the MBTA rate of .32 cents per transaction, passed on to the customer, and pilot in Plymouth lots.

**Mr. Knox motions and Mr. Bletzer seconds to sign the pilot agreement** **Passed | 5-0-0**

**Evaluation of Online adjudication:** Mrs. McCarthy requests PGDC move ahead with online adjudication, at no additional cost.

**Mr. Quintal motions and Mr. Knox seconds to approve online adjudication process** **Passed | 5-0-0**

**Bike Share Information:** Mrs. McCarthy will attend a meeting in Boston June 18 to get more info on their bike share program.

**Striping, Marking and Lot Repairs:** J.B asked PGDC if they would be interested in striping parking spaces on Main St. and parts of the waterfront. Mr. Knox wants specifics on striping locations before agreeing to anything first because the Town still has not determined whether loading zones and handicap spaces are compliant with State regulations. PGDC does not want to stripe anything if this work is not complete. Mrs. McCarthy suggests if the Board agrees to handle this, work performed should be completed "As Is." Amount of work is \$1,725.00 but she has additional quotes coming in.

**Mr. Quintal motions and Mr. Zanotti seconds to approve JB's request** **Passed | 5-0-0**

Mrs. McCarty will get some answers from JB about the type of paint used and when the town will asphalt Water St.

**Mr. Quintal motions to amend his motion to authorize Mrs. McCarthy to pay up to \$2,500.00** **Passed | 4-1-0**

Mr. Knox is opposed.

**Mr. Knox motions and Mr. Bletzer seconds for Mr. Zanotti to continue representing PGDC on Courthouse Consortium** **Passed | 5-0-0**

8:35 pm

**Financial Information—**

**Bills:**

**Town of Plymouth**  
MEO Services for April, 2012

**\$3699.17**

**Lisa Santos Accounting Services** **\$3,307.25**  
c/o Cosby & Bruno  
November (\$875.00), December (\$875.00), 2011 &  
January (\$675.00), February (\$675.00), 2012  
Tax Services: \$115.00, 1099 Filings: \$17.25  
Mtg. w/ C Pratt & M McCarthy: \$75.00  
(Detailed invoice provided)

**Town of Plymouth** **\$4,040.00**  
RMV Service Fees for April, 2012  
202 Tickets @ \$20.00

**4<sup>th</sup> of July Festivities Contribution** **\$5,000.00 (Not to Exceed)**  
(For discussion of final amount by the Board)  
Check payable to  
the Town of Plymouth for Town services

**Reimbursement to: Donna Fernandes** **\$15.00**  
Chamber of Commerce Breakfast Mtg

Mr. Quintal motions and Mr. Bletzer seconds to pay the bills

Mr. Knox wonders why Lisa's bills are late. Ms. McDonough guessed it is partly because we switched over ticket processing and reporting in the office.

**Passed | 5-0-0**

**Audit:** Bienvenue will conduct PGDC's 2011 audit on Tuesday-May 29, 2012.

**PGDC's insurance policies:** 5 will be bid out to the following agencies:

Twinbrook Insurance Agency

Hollis Insurance Agency

Lougee Insurance Agency

Viveiros Insurance Agency

Policies include the Professional Liability, Dishonesty Bond, Auto Insurance, Equipment Coverage, & Workingmen's Compensation. Key elements and requirements identified in the policies will be scanned and sent to the above next week.

**8:41 pm**

**Office Space—**

Mr. Price shares the latest reconfiguration diagrams and security considerations for our space with the Board. The landlord will reconfigure the space per PGDC specifications and commit to a one year lease for \$10.00 per square foot.

**Mr. Knox motions to approve and Zanotti seconds for discussion**

Costs to make these modifications are approximately \$2,500.00. Mr. Zanotti suggests voting on a cost not to exceed \$4,000.00

**Mr. Zanotti amends his motion to not exceed \$4,000.00 for construction and add language in the out clause about any new tenant being compatible with out business.**

**Passed | 4-1-0**

Mr. Quintal is opposed.

Mr. Knox suggests PGDC should submit a request to the Selectmen that PGDC purchase the Courthouse.

**9:00 pm      Transportation Study—**

Mr. Price, Mr. Burke, and Dave Farmer met to discuss the feasibility of constructing a garage, and part of this requires metering Main St and other streets in vicinity.

**9:10 pm      MOA—**

Mr. Price drafted some changes to the MOA. He requests the Board provide him with feedback in time for the initial discussion with Melissa on June 5.

**9:21 pm      Mr. Knox motions and Mr. Bletzer seconds to adjourn**

**Passed | 5-0-0**

Respectfully submitted by PGDC Secretary Mr. Alan Zanotti

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
Alan P. Zanotti, Secretary